

# South Hams Overview and Scrutiny Panel



<b>Title:</b>	<b>Agenda</b>												
<b>Date:</b>	<b>Thursday, 13th June, 2019</b>												
<b>Time:</b>	<b>10.00 am</b>												
<b>Venue:</b>	<b>Cary Room - Follaton House</b>												
<b>Full Members:</b>	<p style="text-align: center;"><b>Chairman</b> Cllr Birch <b>Vice Chairman</b> Cllr Smerdon</p> <p><i>Members:</i></p> <table><tr><td>Cllr Pennington</td><td>Cllr Reeve</td></tr><tr><td>Cllr Austen</td><td>Cllr Rose</td></tr><tr><td>Cllr Chown</td><td>Cllr Spencer</td></tr><tr><td>Cllr Jackson</td><td>Cllr Sweett</td></tr><tr><td>Cllr McKay</td><td>Cllr Thomas</td></tr><tr><td>Cllr O'Callaghan</td><td></td></tr></table>	Cllr Pennington	Cllr Reeve	Cllr Austen	Cllr Rose	Cllr Chown	Cllr Spencer	Cllr Jackson	Cllr Sweett	Cllr McKay	Cllr Thomas	Cllr O'Callaghan	
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<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.												
<b>Committee administrator:</b>	Member.Services@swdevon.gov.uk												

<b>1. Apologies for Absence</b>	
<b>2. Minutes</b>	<b>1 - 8</b>
to approve as a correct record and authorise the Chairman to sign the minutes of the Panel held on 28 March 2019	
<b>3. Urgent Business</b>	
brought forward at the discretion of the Chairman;	
<b>4. Division of Agenda</b>	
to consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information;	
<b>5. Declarations of Interest</b>	
Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting;	
<b>6. Public Forum</b>	<b>9 - 10</b>
A period of up to 15 minutes is available to deal with issues raised by the public;	
<b>7. Government Overview &amp; Scrutiny Guidance</b>	<b>11 - 46</b>
<b>8. Executive Forward Plan</b>	<b>47 - 52</b>
<b>Note:</b> If any Member seeks further clarity, or wishes to raise issues regarding any future Executive agenda item, please contact Member Services before <b>5.00pm</b> on <b>Monday 10 June 2019</b> to ensure that the lead Executive Member(s) and lead officer(s) are aware of this request in advance of the meeting.	
<b>9. IT System Update</b>	<b>53 - 66</b>
<b>10. Food Safety Service Plan</b>	<b>67 - 104</b>
<b>11. O&amp;S Work Programme</b>	<b>105 - 106</b>